EXAMINATION CELL

GHRCEM/Notice/Winter 2025/01 Date:24th Oct 2025

N O T I C E

All the regular, reregistered and backlog students of all higher semesters/terms of all programs excluding MBA are hereby informed that they have to submit the examination form for Winter 2025 on or before 27th Oct 2025 by online through Cyber Vidya.
The process will commence from 25th Oct 2025.

PREREQUISITE

1. **Check your outstanding fee in Cyber Vidya and it should be "0.00" in each head.**
2. **Read exam for submission Manual carefully before doing the process. Manual is attached with this notice and available at Institute site as below:**
   https://ghrcemn.raisoni.net/common-instructions
3. **Cyber Vidya User Name & Password**
4. **Internet connectivity at your end & don't use smartphones.**

GUIDELINES / INSTRUCTIONS

1. **Do the process as per manual.**
2. **If any students paid exam fee at the time of admission so for such student's exam fee will be reflected as Zero. If not then such students contact immediately at exam cell/student section.**
3. **For additional courses additional exam fee will reflect in cyber vidya in other head and students have to pay online first and then go for exam form submission.**
   Note: Course Code * for example UBSL152 *this star indicates course registration has not done so contact first departmental MIS coordinator for remove this star. After that checked the box and do the process.
4. **Last date of submission of exam form with late fee (Additional Rs.500/-) is 28th Oct 2025.**
5. **Download the Admit Card from Cyber Vidya as per instruction received by department in due course of time.**
6. **Detained students will not be getting any refund or adjustment in exam fee.**

FINAL CHECK & IMPORTANT STEP

If "Exam Form Submitted" not shown in student Cyber Vidya account status under submission of exam form then such students can't appear for said examinations.

Note:

1. ***Departmental MIS Coordinators are requested to ensure the registration of courses for Winter 2025.***
2. ***HoD/Dean are requested to circulate the notice among the students.***

Dr. Tushar G. Shende
Controller of Examinations
G H Raisoni Institute of Engineering Technology, Nagpur.

Copy to:
For Circulation & Implementation:

HOD EE	HOD CSE	HOD MCA	Mr.Anupam Choube In charge BCA,MSC	Dean T&P
HOD ETC	HOD DS	HOD MBA	Mr.Sudhir Juare In charge BBA BCCA,MCM	OIC
HOD Mech	HOD AI	Dean FY	I/C Account Section	Spot Valuation
HOD Civil	HOD CYS	I/C MIS	Student Section	Dean –Admin For Transportation & Seating

For information: 1.Director 2.Registrar 3.Dean Academics