To,

The Director,

G H Raisoni College of Engineering & Management,

Nagpur.

Subject: - Application for Transcript.

Sir,

I was a regular student of this college during the years from_____to_____and request you to issue Transcript to me.

My details are as under:-

Full Name:-_____

Address: - _____

_____

Branch:-_____Passed out Year_____

Roll No.:-_____Cyber Id_____Enrolment No.:-_____

Mobile No.:-_____Email.Id:-_____

Purpose for Transcript_____

_____

No. of sets required_____Amount paid Rs._____Vide Receipt No. _____Date_____.

I enclose herewith Attested Mark-sheet of all semesters.

Yours faithfully

Date: _____

Place: _____ Signature of candidate

_____

For HOD/Dean Approval

Remark_____

HOD/Dean
Signature & Stamp