G H RAISONI INSTITUTE OF ENGINEERING & TECHNOLOGY

(Approved by AICTE, New Delhi and Recognized by DTE, Maharashtra)
An Autonomous Institute Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur
Accredited by NAAC with A+ Grade
Shraddha Park, B-37-39/1, MIDC, Hingna-Wadi Link Road, Nagpur-440016 (INDIA)
Phone Nos.: +91-07104-236102 Fax: +91-07104-236100
Email: - ghrietn@raisoni.net Web: - www.ghrietn.raisoni.net

Academic Calendar-2023-24 (Even Semester)
Programmes- M.Tech. MBA, MCA, M.Sc.

Month	Day							Actual Teaching days	No. of Working Days	Holidays	Activities
	Mon	Tue	Wed	Thu	Fri	Sat	Sun				
DEC 23					1	2	3				
	4	5	6	7	8	9	10				
	11	12	13	14	15	16	17				15-30 Deputation for Semester Internship (MCA 4th Semester)
	18	19	20	21	22	23	24				
	25	26	27	28	29	30	31			25-Christmas	28-30 Load Calculation and Distribution by departments
	Total										
JAN 24	1	2	3	4	5	6	7	5	5		
	8	9	10	11	12	13	14	2	2		8-9 Time-Table preparation, circulation & submission to-DA and website display 8-9 Entry of Teaching Plan, Time Table in MIS 10-11 Submission of Teaching Plan to dept. and in soft copy to DA 10-11 Promotion of students to higher semester MIS, Roll list from students section to departments 11-12 Finalization of Class Teachers (All semesters) & TGs & submission to- DA 10-11 Promotion of students to higher semester MIS, Roll list from students section to departments 10-11 Course Registration of students in Cyber Vidya 12 Commencement of Classes of Even Semester Summer 2024 12 Attendance marking of students in Cyber Vidya
	15	16	17	18	19	20	21	6	6		15 CR Finalization & submission to DA
	22	23	24	25	26	27	28	5	5	26-Republic Day	
	29	30	31					3	3		29-30 Meeting –I of Teacher Guardians with students and submission of MoM to HoD and Dean Academics(DA) 29-30 CR Meeting I with HoD and Submission of MoM and Action Taken Report to DA 30-31 Monthly Students' feedback by HoD. 30- Monthly Presentation of HoD's. 30 Meeting of staff with HoD and submission of MoM to Director
	Total							16	16		*Guest Lectures to be conducted by NIT/IIT/Industry Experts
FEB 24				1	2	3	4	3	3		1-2 Internship Progress Seminar-I 1-2 Display of Attendance of students and calling to Parents of students having attendance<75%. 1-2 Submission of 1st Provisional Detention List to DA 2-3 Review of Syllabus covered & Submission of Monthly Performance Report & F4 format to Dean Academics 2-3 Internal Academic Audit-I
	5	6	7	8	9	10	11	6	6		5-6 Conduction of TAE 1 9-10 Entry of TAE1 Marks & submission of marks to HoD (Dept.)
	12	13	14	15	16	17	18	6	6		12 Final Course Registration of students & submission to DA & CoE 16-17 Techkrunch-24
	19	20	21	22	23	24	25	5	5	19-Shiv Jayanti	20-26 CAE-I
	26	27	28	29				4	4		28 Monthly Students' feedback by HoD 28 Monthly Presentation of HOD's 28-29 Meeting of staff with HOD and submission of MOM to Director
	Total							24	24		*Guest Lectures to be conducted by NIT/IIT/Industry Experts Internal Mid Sem Practical Exam(IMPE) –during regular slots-(after completion of 50% Experiments)
MAR 24					1	2	3	2	2		1 Display of Attendance of students and calling to Parents of students having attendance<75% 1 Submission of 2nd Provisional Detention List to DA 2 CAE I answer-sheet showing to students and submission of CAE I marks to DA through HoD (Dept)

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	4	5	6	7	8	9	10	5	5	8-Mahashivratri	4-5 Internship Progress Seminar-II 4-5 Faculty Feedback 1 (Th & Pr) (by feedback in charge) 4-5 Review of Syllabus covered & Submission of monthly Performance report and F4 Format to Dean Academics. Internal Academic Audit-II 5-6 Meeting II of Teacher Guardians with students and submission of MoM to HoD and Dean Academics (DA) 5-6 CR Meeting II with HoD and Submission of MoM and Action Taken Report to DA 5-6 TAE 2 conduction
	11	12	13	14	15	16	17	6	6		11-12 Entry of TAE 2 Marks & submission of marks to HoD (Dept.)
	18	19	20	21	22	23	24	6	6		20-27 CAE-II 18-19 Annual Social Gathering-ANTARAGNI 24
	25	26	27	28	29	30	31	5	5	25-Holi	29 Monthly Students' feedback by HoD. 30 Monthly Presentation of HOD's 30 Meeting of staff with HOD and submission of MOM to Director
	Total							**24**	**24**		***Guest Lectures to be conducted by NIT/IIT/Industry Experts** Internal End Sem Practical Exam (IEPE) –During regular slots-(After completion of remaining 50% experiments)
APR 24	1	2	3	4	5	6	7	6	6		1-2 Display of Attendance of students and calling to Parents of students having attendance<75%. 1-2 Review of Syllabus covered & Submission of monthly Performance report and F4 Format to Dean Academics. 2-3 Internal Academic Audit-III 3-4 CAE II answer-sheet showing to students and submission of CAE II marks to DA through HoD (Dept) 5-6 Meeting III of Teacher Guardians with students and submission of MoM to HoD and Dean Academics (DA) 5-6 CR Meeting III with HoD and Submission of MoM and Action Taken Report to DA 5-6 Faculty Feedback 2(Th & Pr) (by feedback in charge) 5-6 Conduction of TAE-II 5-6 Internship Progress Seminar-III
	8	9	10	11	12	13	14	4	4	9-Gudi Padwa 11-Ramzan Eid	12-13 Entry of TAE3 Marks & submission of marks to HoD (Dept.)
	15	16	17	18	19	20	21	5	5	17-Shri Ram Navami	
	22	23	24	25	26	27	28	6	6		22-27 CAE III
	29	30						2	2		29-4 Make up classes
	Total							**23**	**23**		***Guest Lectures to be conducted by NIT/IIT/Industry Experts.**
MAY 24			1	2	3	4	5	3	3	1-Maharashtra Day	3-4 CAE III answer-sheet showing to students and submission of CAE III marks to DA through HoD (Dept) 4 Last Teaching Day 7-8 Submission of Final Detention List 9 Submission of Cyber Vidya generated Internal marks from DA to CoE
	6	7	8	9	10	11	12				
	13	14	15	16	17	18	19				13 Commencement of End Semester Examination Summer 2024
	20	21	22	23	24	25	26			23-Buddha Pournima	
	27	28	29	30	31						27 Commencement of Summer Term 2024 30 End of Internship (4th MCA)/Final Internship Report
Actual Teaching days / Total Working Days								**90**	**90**		**Commencement of Winter 2024-15th July 2024**

NOTE: 1)Subject to changes as per the guidelines issued by competent authorities.
2)All mark entries in Cyber Vidya must be as per OBE attainment process

Dean, Academics

Director

cc:- E- Circulation: 1. Hon'ble Director
2. Registrar
3. CoE
4. All Deans & Section In-charges
5.All HoDs
6.Faculty Members
7.Students
8.Institute Website