NOTICE FOR EXAM FORM (ONLINE)
WINTER 2026 REGULAR

GHRaisoni COLLEGE Engineering and Management Nagpur

Examination Cell

GHRCEMN/Examination Cell/W26/02 **Date:-19/10/2026**

NOTICE

All the students of **GHRCEMN Shraddha Park 3rd/ 5th / 7th semester of BTECH, BBA, BCA, BCCA, BSC, MCA, MTECH of Session Winter 2026** are hereby informed that, they have to submit Examination Form for End Semester Examination of **Winter 2026 Regular through CYBER VIDYA only.**

Deadline for Exam form submission

Exam Fee	Exam Form Submission	*Late Fee in Rs.*	*Total Fee in Rs.*
No Exam fees for all regular students for all regular courses.	From 20/10/2026 to 31/10/2026	NIL	NIL
	From 01/11/2026 to 02/11/2026	500/-	500/-

FLOW CHART & INSTRUCTIONS FOR EXAMINATION FORM FILLING

Step No.	Particular
0	**:PRE REQUISITE FOR EXAMINATION FORM FILLING:** **A. No academic and other outstanding before staring exam form** **B.** Cyber Vidya Username & Password
1	**: Log in CYBER VIDYA:** A Student have to login to CYBER VIDYA instance
2	**: EXAM FORM FILLING:** a. Go to Exam→ My Exam Form b. Select Winter 2026 → Regular → **REGULAR Winter 2026** and start to fill the exam form. c. Lock the courses for which you want apply, For regular exam don't select the courses which is marked with * which is of backlog. d. Submit the exam form. e. Check the message after submission of exam form "**Exam form submitted successfully**"
3	**: PAYMENT OF EXAM FEE:** a. After that go to the cyber Vidya site and pay the fee under other fee, exam registration fees.
4	**: FINE of EXAM FEE:** a. If any student failed submit the exam form as per schedule, then 500 Rs/- fine will be collected to submit form.

Instructions:

1. As it is online submission you can submit your exam form by 24 X 7

2 For claiming PWD category Or require assistances in writing the answer sheet, student have to write application to Director. It must be forwarded by Concern Head of Department /Dean & Registrar office.

3 Student can download the hall tickets from Cyber Vidya

4 Once the fees paid and form submitted, the fees will not be refundable at any circumstances.

5 For understanding exam form submission process in cyber Vidya and payment of fees students may contact departmental MIS Coordinator.

6 For any grievances regarding Cyber Vidya then Contact to In charge MIS

For getting duplicate Admit Card @ time of examinations

a. Student have to write application for getting duplicate admit card.
b. This application must be forwarded by concerned Head/Dean with remark of Permitted.
c. After permission , Exam Cell will be update the fine in Cyber Vidya
d. Student have to Pay Rs.100 online.
e. Submit application form and Receipt of fees paid to exam cell then only Duplicate Admit card will issue from exam Cell.

Copy to:
For Circulation & Implementation:
HOD (AI,CSE,CYS,DS,ETC,EE,IT,ME,CVE,MBA,MCA) Dean(FY, Commerce &Management, Science &Technology)
Account section/Student Section/Registrar/Dean Administration
For information: 1.Director 2.Dean Academics

Controller of Examination
GHRCEM Nagpur