Department of Mechanical Engineering

Academic Calendar-2024-25 (Odd Semester)

(B. Tech. 3rd, 5th, 7th Semesters, M. Tech. 3rd Semester & Ph. D -Winter 2024)

Month	Day							Actual Teaching days	No. of Working Days	Holidays	Activities
	M	T	We	T	Fr	S	Su				
May 24			1	2	3	4	5				
	6	7	8	9	10	11	12				
	13	14	15	16	17	18	19				
	20	21	22	23	24	25	26	-	-		20-10 BoS, AC, GB Meetings 24 Commencement of Summer Term 2024
	27	28	29	30	31			-	-		
June 24						1	2	-	-		1-10 Deputation for Semester Industry Internship (M.Tech 3rd Sem) 1-15 Finalization of NPTEL Courses to be offered to students
	3	4	5	6	7	8	9	-	-		7 Load Calculation and Distribution by departments and submission to DA 7-8 UG Project group & project guide allotment (for VII Semester)
	10	11	12	13	14	15	16	-	-		11-12 Time-Table preparation, circulation & submission to-DA and website display 13-14 Entry of Time Table in MIS 14-15 Submission of Teaching Plan & Submission of soft copy to- DA Promotion of students to higher semester, Cyber Vidya Roll list from students section to departments. 15 Finalization of Class Teachers (All semesters) & TGs & Submission to-DA
	17	18	19	20	21	22	23	5	5	17-Bakri Eid	18 Commencement of Classes
	24	25	26	27	28	29	30	6	6		24-25 CR Finalization & submission to DA 28-29 Monthly Students' feedback by HoD. 28-29 Meeting of staff with HOD and submission of MOM to Director.
	Total							11	11		
July 24	1	2	3	4	5	6	7	6	6		1-2 Display of Cyber Vidya generated Attendance of students and calling to Parents of students having attendance<75% 1-2 (Course wise) Submission of 1st Cyber Vidya generated Provisional Detention List to DA 4-6 UG Project Title Finalization Seminar (for VII Semester)
	8	9	10	11	12	13	14	6	6		8-9 Meeting I of Teacher Guardians with students and submission of MoM to HoD and Dean Academics (DA) 8-9 CR Meeting I with HoD and Submission of MoM and Action Taken Report to DA 11-12 Conduction of TAE I
	15	16	17	18	19	20	21	5	5	17-Mohram	15-16 Forum/Student Chapter Installations 18-19 Entry of TAE1 Marks & submission of marks to HoD
	22	23	24	25	26	27	28	6	6		22-27 Alumni Interaction/Industrial Visit/Forum Activity 22-27 Ph. D Project Progress Seminar
	29	30	31					3	3		30-31 Monthly Students' feedback by HoD. 30-31 Meeting of staff with HOD and submission of MOM to Director.
	Total							26	26		*Guest Lectures to be conducted by NIT/IIT/Industry Experts
Aug 24				1	2	3	4	3	3		1-7 CAE I 1-2 Display of Cyber Vidya generated Attendance of students and calling to Parents of students having attendance<75% 1-2 (Course wise) Submission of 2nd Cyber Vidya generated Provisional Detention List to DA 3-4 Review of Syllabus covered & Submission of Monthly Performance report and F4 Format to Dean Academics. 3-4 Internal Academic Audit-I

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	5	6	7	8	9	10	11	6	6		7-8 Faculty Feedback 1 (Th & Pr) (by feedback in charge) 8-9 Meeting II of Teacher Guardians with students and submission of MoM to HoD and Dean Academics (DA) 8-9 CR Meeting II with HoD and Submission of MoM and Action Taken Report to DA 8-10 UG/PG Project Progress Seminar I
	12	13	14	15	16	17	18	5	5	15-Independence Day	12-14 CAE I answer-sheet showing to students and submission of CAE I marks to DA through HoD
	19	20	21	22	23	24	25	5	5	19-Raksha Bandhn	20-24 Alumni Interaction/Industrial Visit/Forum Activity 22-23 Conduction of TAE II
	26	27	28	29	30	31		6	6		28-29 Entry of TAE1 Marks & submission of marks to HoD 29-30 Monthly Students' feedback by HoD. 30-31 Monthly Presentation of HOD's. 30-31 Meeting of staff with HOD and submission of MOM to Director.
	Total							**25**	**25**		***Guest Lectures to be conducted by NIT/IIT/Industry Experts**
Sept. 24							1	-	-		
	2	3	4	5	6	7	8	5	5	7-Ganesh Chaturthi	2-3 Display of Cyber Vidya generated Attendance of students and calling to Parents of students having attendance<75% 2-3 (Course wise) Submission of 3rd Cyber Vidya generated Provisional Detention List to DA 2-3 Review of Syllabus covered & Submission of Monthly Performance report and F4 Format to Dean Academics. 4-5 Internal Academic Audit-II
	9	10	11	12	13	14	15	5	5	11-Gauri Poojan	9-10 Meeting III of Teacher Guardians with students and submission of MoM to HoD and Dean Academics (DA) 9-10 CR Meeting III with HoD and Submission of MoM and Action Taken Report to DA 12-13 Faculty Feedback 2(Th & Pr) (by feedback in charge) 12-14 UG/PG Project Progress Seminar-II 12-14 Sports Carnival
	16	17	18	19	20	21	22	5	5	16-Eid-E-Milad	17-28 Conduction of Open Book Tests by respective course faculties for students in detention list 18-20 TAE 3 conduction
	23	24	25	26	27	28	29	5	5		24-25 Entry of TAE3 Marks & submission of marks to HoD 25-28 PQAI (for project) 28-30 Monthly Presentation of HOD's. 28-30 Meeting of staff with HOD and submission of MOM to Director 28-30 Monthly Students' feedback by HoD
	30							1	1		30 Alumni Interaction/Industrial Visit/Forum Activity
	Total							**21**	**21**		***Guest Lectures to be conducted by NIT/IIT/Industry Experts** Internal End Sem Practical Exam (IEPE) (after completion of remaining 50% Experiments)
Oct. 24		1	2	3	4	5	6	4	4	2-Mahatma Gandhi Jayanti	1-8 CAE II 1-8 Make up classes 1-3 Display of Cyber Vidya generated Attendance of students and calling to Parents of students having attendance<75% 1-3 (Course wise) Submission of 4th Cyber Vidya generated Provisional Detention List to DA 3-4 Review of Syllabus covered & Submission of monthly Performance report and F4 Format to Dean Academics. 3-4 Internal Academic Audit-III
	7	8	9	10	11	12	13	3	3	12-Dushera	9 Last Teaching Day 10-17 Preliminary Examination for students in detention 11 CAE II answer-sheet showing to students and submission of CAE II marks to DA through HoD
	14	15	16	17	18	19	20				18-19 Submission of Final Detention List
	21	22	23	24	25	26	27				21-22 Submission of Cyber Vidya generated Internal Marks from DA to CoE

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	28	29	30	31						31-4-Diwali	28-30 Commencement of External Practical Examination
	Total							7	7		*Guest Lectures to be conducted by NIT/IIT/Industry Experts.
Nov. 24					1	2	3				
	4	5	6	7	8	9	10				6 Commencement of End Semester Examination Winter 2024
	11	12	13	14	15	16	17			15-Gurunanak Jayanti	
	18	19	20	21	22	23	24				
	25	26	27	28	29	30					25 Deputation for Semester Industry Internship (B.Tech.8th Semester)
Dec 24							1				
	2	3	4	5	6	7	8				
	9	10	11	12	13	14	15				
	16	17	18	19	20	21	22				
	23	24	25	26	27	28	29				
	30	31									
Actual Teaching days / Total Working Days											Commencement of Even Semester Classes-16th December 2024

NOTE: Subject to changes as per the guidelines issued by competent authorities.

HOD
DEPT. OF MECHANICAL ENGG.
G H RAISONI COLLEGE OF ENGG. & MGMT.
NAGPUR

Dean, Academics

Director
Director
G H Raisoni College
Engineering and Management
Nagpur

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2. Registrar
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5. Faculty Members
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