Department of Mechanical Engineering

Academic Calendar-2024-25 (EVEN Semester)

(4th, 6th, 8th Semesters B.Tech. & 4th Semester M. Tech. & Ph. D. -Summer 2025)

Month	Day							Actual Teaching days	No. of Working Days	Holidays	Activities
	M	T	We	T	Fr	S	Su				
Nov 24					1	2	3				
	4	5	6	7	8	9	10				
	11	12	13	14	15	16	17			15-Gurunanak Jayanti	
	18	19	20	21	22	23	24	-	-		
	25	26	27	28	29	30		-	-		
Dec 24							1	-	-		1-10 Deputation for Semester Industry Internship (B.Tech. 8th Semester / M.Tech. 4th Sem) 1-15 Finalization of NPTEL Courses to be offered to students
	2	3	4	5	6	7	8	-	-		7 Load Calculation and Distribution by departments and submission to DA 7-8 UG/PG Internship project guide allotment
	9	10	11	12	13	14	15	-	-		10-12 Time-Table preparation, circulation & submission to-DA and website Display 13-14 Entry of Time Table in MIS 13-14 Submission of Teaching Plan & Submission of soft copy to- DA 13-14 Promotion of students to higher semester, Cyber Vidya Roll list From students section to departments. 14 Finalization of Class Teachers (All semesters) & TGs & Submission to-DA
	16	17	18	19	20	21	22	6	6		16 Commencement of Even Semester Classes
	23	24	25	26	27	28	29	6	6		24-25 CR Finalization & submission to DA
	30	31						2	2		30-31 Monthly Students' feedback by HoD 30-31 Meeting of staff with HOD and submission of MOM to Director
	Total							14	14		
Jan 25			1	2	3	4	5	4	4		1-2 Display of Cyber Vidya generated Attendance of students and calling to Parents of students having attendance<75% (Course wise) 1-2 Submission of 1st Cyber Vidya generated Provisional Detention List to DA
	6	7	8	9	10	11	12	6	6		8-9 Meeting I of Teacher Guardians with students and submission of MoM to HoD and Dean Academics (DA) 8-9 CR Meeting I with HoD and Submission of MoM and Action Taken Report to DA
	13	14	15	16	17	18	19	6	6		13-14 Conduction of TAE 1 17-18 Entry of TAE1 Marks & submission of marks to HoD (Dept.)
	20	21	22	23	24	25	26	6	6		20-25 Alumni Interaction/Industrial Visit/Forum Activity 20-25 Ph. D Project Progress Seminar
	27	28	29	30	31			5	5		30-31 Monthly Students' feedback by HoD. 30-31 Meeting of staff with HOD and submission of MOM to Director.
	Total							27	27		*Guest Lectures to be conducted by dept. by NIT/IIT/Industry Experts Internal Mid Sem Practical Exam (IMPE) (after completion of 50% Experiments)

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Feb 25						1	2	1	1		1-8 CAE I
	3	4	5	6	7	8	9	6	6		3-4 Display of Cyber Vidya generated Attendance of students and calling to Parents of students having attendance<75% (Coursewise) 3-4 Submission of 2nd Cyber Vidya generated Provisional Detention List to DA 3-4 Review of Syllabus covered & Submission of Monthly Performance report and F4 Format to Dean Academics. 3-4 Internal Academic Audit-I 5-8 UG/PG Internship Seminar I
	10	11	12	13	14	15	16	6	6		10-11 Meeting II of Teacher Guardians with students and submission of MoM to HoD and Dean Academics (DA) 10-11 CR Meeting II with HoD and Submission of MoM and Action Taken Report to DA 13-14 CAE I answer-sheet showing to students and submission of CAE I marks to DA through HoD (Dept) 13-14 Faculty Feedback 1 (Th & Pr) (by feedback in charge)
	17	18	19	20	21	22	23	5	5	**19-Shivaji Maharaj Jayanti**	21-22 Conduction of TAE II 17-22 Alumni Interaction/Industrial Visit/Forum Activity
	24	25	26	27	28			4	4	**26-Mahashivaratri**	27-28 Entry of TAE II Marks & submission of marks to HoD 27-28 Monthly Students' feedback by HoD. 27-28 Monthly Presentation of HOD's. 27-28 Meeting of staff with HOD and submission of MOM to Director.
	Total							**22**	**22**		***Guest Lectures to be conducted by NIT/IIT/Industry Experts** Internal Mid Sem Practical Exam (IMPE) (after completion of 50% Experiments)
Mar 25						1	2	1	1		1 Display of Cyber Vidya generated Attendance of students and calling to Parents of students having attendance<75% (Coursewise)
	3	4	5	6	7	8	9	6	6		3-4 Submission of 3rd Cyber Vidya generated Provisional Detention List to DA 3-4 Review of Syllabus covered & Submission of Monthly Performance report and F4 Format to Dean Academics. 4-5 Internal Academic Audit-II
	10	11	12	13	14	15	16	5	5	**14-Holi (2nd day)**	10-11 Meeting III of Teacher Guardians with students and submission of MoM to HoD and Dean Academics (DA) 10-11 CR Meeting III with HoD and Submission of MoM and Action Taken Report to DA 12-15 UG/PG Internship Seminar II
	17	18	19	20	21	22	23	6	6		17-28 Conduction of Open Book Tests by respective course faculties for students in detention list 21-22 TAE 3 conduction 17-22 Alumni Interaction/Industrial Visit/Forum Activity
	24	25	26	27	28	29	30	6	6		24-27 Faculty Feedback 2 (Th & Pr) (by feedback in charge) 26-27 Entry of TAE3 Marks & submission of marks to HoD (Dept.) 27-29 UG/PG Internship Seminar III 28-29 Monthly Presentation of HOD's. 28-29 Meeting of staff with HOD and submission of MOM to Director 28-29 Monthly Students' feedback by HoD
	31							-	-	**31-Ramzan Eid**	
	Total							**24**	**24**		***Guest Lectures to be conducted by NIT/IIT/Industry Experts** Internal End Sem Practical Exam (IEPE) (after completion of remaining 50% Experiments)

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Apr 25		1	2	3	4	5	6	5	5		1-3 Display of Cyber Vidya generated Attendance of students and calling to Parents of students having attendance<75% (Coursewise) Submission of 4th Cyber Vidya generated Provisional Detention List to DA 3-4 Review of Syllabus covered & Submission of monthly Performance report and F4 Format to Dean Academics. 3-4 Internal Academic Audit-III 5-11 CAE II 5-11 Make up classes
	7	8	9	10	11	12	13	6	6		12 Last Teaching Day 12-19 Preliminary Examination for students in detention
	14	15	16	17	18	19	20	-	-	14-Dr.Ambedkar Jayanti	17-18 CAE II answer-sheet showing to students and submission of CAE II marks to DA through HoD
	21	22	23	24	25	26	27	-	-		23 Submission of Final Detention List 25-26 Submission of Cyber Vidya generated Internal Marks from DA to CoE
	28	29	30					-	-		28-30 Commencement of External Practical Examination
	Total							11	11		*Guest Lectures to be conducted by NIT/IIT/Industry Experts.
May 25				1	2	3	4	-	-	1-MaharashtraDay	
	5	6	7	8	9	10	11	-	-		10 Commencement of End Semester Examination Summer 2025
	12	13	14	15	16	17	18	-	-	12-Buddha Pournima	
	19	20	21	22	23	24	25	-	-		
	26	27	28	29	30	31		-	-		28 End of 6 Months Internship(for UG/PG students who started in December 2024) 29 Commencement of Summer Term 2025
Jun 24							1				
	2	3	4	5	6	7	8			7-Bakri Eid	2-5 End Semester Examination of UG/PG students completing 6 months Internship
	9	10	11	12	13	14	15				
	16	17	18	19	20	21	22				
	23	24	25	26	27	28	29				
	30										
Actual Teaching days / Total Working Days								98	98		Commencement of Odd Semester Classes 2025-26-1st July 2025

NOTE: Subject to changes as per the guidelines issued by competent authorities.

HOD

Dean, Academics 26/12/24

Director

cc:- E- Circulation: 1. Hon'ble Director 2. Registrar 3. CoE 4. Dean Academics 5. Faculty Members 6. Students 7. Institute Website

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