G H RAISONI INSTITUTE OF ENGINEERING & TECHNOLOGY

(Approved by AICTE, New Delhi and Recognized by DTE, Maharashtra)
An Autonomous Institute Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur
Accredited by NAAC with A+ Grade
Shraddha Park, B-37-39/1, MIDC, Hingna-Wadi Link Road, Nagpur-440016 (INDIA)
Phone Nos.: +91-07104-236102 Fax: +91-07104-236100
Email: - ghrietn@raisoni.net Web: - www.ghrietn.raisoni.net

Department of Mechanical Engineering

Academic Calendar-2022-23

B.E./B.Tech., M.Tech.

Odd Semester

Month	Day							Actual Teaching days	No. of Working Days	Holidays	Activities
	Mon	Tue	Wed	Thu	Fri	Sat	Sun				
JUL 22					1	2	3				
	4	5	6	7	8	9	10				4-5- Load Calculation and Distribution by departments 6-8- Time-Table preparation, circulation & submission to-DA and website display. 9-11- Entry of Time Table in ERP/MIS
	11	12	13	14	15	16	17				12-14-Submission of Teaching Plan & Submission of soft copy to- DA 15-16-Finalization of Class Teachers (All semesters) & TGs & Submission to-DA 15-16-Promotion of students to higher semester in ERP/MIS. Roll list from students section to departments.
	18	19	20	21	22	23	24	6	6		18- Commencement of Classes (5th/7th B.E./B.Tech.) 18- Course Registration of Students in ERP/MIS.
	25	26	27	28	29	30	31	6	6		25-26- UG Project group & project guide allotment (for VII Semester)
	Total							12	12		
AUG 22	1	2	3	4	5	6	7	6	6		5-6-CR Finalization & submission to DA
	8	9	10	11	12	13	14	4	4	9-Moharrum 11-Rakshabandhan	10-11 Meeting I of Teacher Guardians with students and submission of MoM to HoD and Dean Academics (DA) 12-13-CR Meeting I with HoD and Submission of MoM and Action Taken Report to DA
	15	16	17	18	19	20	21	4	4	15-Independence Day, 16-Pateti	17-18- UG Project Title Finalization Seminar (for VII Semester) 19-20-Conduction of TAE 1 (5th/7th B.E./B.Tech.)
	22	23	24	25	26	27	28	6	6		23-24- Entry of TAE1 Marks & submission of marks to HoD (Dept.) 26-27- MESA Forum & ISHRAE student chapter Installation
	29	30	31					2	2	31-Shri.Ganesh Chaturthi	29-30-PG (M.Tech. CAD/CAM) PG Industry Project Internal Guide Allotment (for 3rd Sem) 30- Monthly Presentation of HOD's. 30- Meeting of staff with HOD and submission of MOM to Director. 29-30- Monthly Students' feedback by HoD. (5th/7th B.E./B.Tech.)
	Total							22	22		*Guest Lectures to be conducted by NIT/IIT/Industry Experts
SEP 22				1	2	3	4	3	3		1st onwards- CAE I/Sessional I (5th/7th B.E./B.Tech.) 1-2 Display of Attendance of students and calling to Parents of students having attendance< 75 %. (5th/7th B.E./B.Tech.) 2- Submission of 1st Provisional Detention List to DA (5th/7th B.E./B.Tech.) 2-3- Review of Syllabus covered & Submission of Monthly Performance report and F4 Format to Dean Academics. Internal Academic Audit-I (5th/7th B.E./B.Tech.)
	5	6	7	8	9	10	11	6	6		5- Commencement of Classes (3rd Sem B.Tech, M.Tech.) 5-6 Faculty Feedback 1 (Th & Pr) (by feedback in charge) (5th/7th B.E./B.Tech.) 5-6-UG Project Progress Seminar I (for VII Semester) 7-9-Internal Mid Sem Practical Exam (IMPE) (5th/7th B.E./ B.Tech.) 9-10-Review on identification of Industry/Research Organization for Project for 3rd Semester PG programs. 9-10-Submission of CAE/Sessional marks to DA through HoD (Dept.) (5th/7th B.E./B.Tech.) 10- Parents' Meet

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	12	13	14	15	16	17	18	6	6		12-13- Entry of TAE2 Marks & submission of marks to HoD (Dept.) (5th/7th B.E./B.Tech.) 12-13- CR Meeting II (5th/7th B.E./B.Tech.) / Meeting I (3rd Sem B.Tech) with HoD and Submission of MoM and Action Taken Report to DA 16-17- Conduction of TAE 2 (5th/7th B.E./B.Tech.) 17-19- Meeting II (5th/7th B.E./B.Tech.) / Meeting I (3rdSem B.Tech,) of Teacher Guardians with students and submission of MoM to HoD and Dean Academics (DA)
	19	20	21	22	23	24	25	6	6		19-24 - Alumni Interaction, Industrial Visit & MESA Forum Activity
	26	27	28	29	30			4	4	30- Laxminarayan Day	26-27- TAE 1 (3rd Sem B.Tech, M.Tech.) 29- Entry of TAE1 Marks & submission of marks to HoD (Dept.) 30- Monthly Presentation of HOD's. 30- Meeting of staff with HOD and submission of MOM to Director. 30- Monthly Students' feedback by HoD.
	Total							25	25		*Guest Lectures to be conducted by NIT/IIT/Industry Experts
OCT 22						1	2	1	1		1- Submission of 2nd /1st Provisional Detention List to DA (5th/7th B.E./B.Tech.) / (3rd B.Tech,) 1-3-Display of Attendance of students and calling to Parents of students having attendance<75%
	3	4	5	6	7	8	9	5	5	5-Dussehra	3rd onwards-CAE II/Sessional II (5th/7th B.E./B.Tech.) 3rd onward-CAE I (3rd B.Tech,MBA,MCA) 3-4- Review of Syllabus covered & Submission of monthly Performance report and F4 Format to Dean Academics. Internal Academic Audit-II DA (5th/7th B.E./B.Tech.) /Audit –I (3rd B.Tech,) 3-4-Faculty Feedback 2 (5th/7th B.E./B.Tech.) / Feedback 1 (3rd B.Tech) (Th & Pr) (by feedback in charge)
	10	11	12	13	14	15	16	6	6		10-11 Industry Project Progress Seminar I for 3rd Semester PG (M.Tech. CAD/CAM) 10-11 UG Project Progress Seminar II (for VII Semester) 12-13-Submission of CAE/Sessional marks to DA through HoD (Dept.) 12-13 Meeting III (5th/7th B.E./B.Tech.) / Meeting II (3rd Sem B.Tech,) of Teacher Guardians with students and submission of MoM to HoD and Dean Academics (DA) 13-14-Conduction of TAE 3 (5th/7th B.E./B.Tech.,3rd) 14-15 CR Meeting III (5th/7th B.E./B.Tech.)/Meeting II (3rd Sem B.Tech,) with HoD and Submission of MoM and Action Taken Report to DA 15-18- Internal Mid Sem Practical Exam (IMPE) (3rd Sem B.Tech)
	17	18	19	20	21	22	23	5	5	22-26- Diwali	17th onwards-Re-Sessional (7th Semester -RTMNU) 20-21- Entry of TAE3 Marks & submission of marks to HoD (Dept.) (5th/7th B.E./B.Tech.) 20-21 - Alumni Interaction, Industrial Visit & MESA Forum Activity
	24	25	26	27	28	29	30	2	2		28-29 - TAE 2 (3rd Sem B.Tech)
	31							1	1		31- Monthly Students' feedback by HoD.
	Total							20	20		*Guest Lectures to be conducted by NIT/IIT/Industry Experts
NOV 22		1	2	3	4	5	6	5	5		1-2 Display of Attendance of students and calling to Parents of students having attendance<75%. 1-2-Review of Syllabus covered & Submission of monthly Performance report and F4 Format to Dean Academics. Internal Academic Audit-III DA (5th/7th B.E./B.Tech.)/Audit –II (3rd B.Tech) 2-3-Entry of TAE2 Marks & submission of marks to HoD (Dept.) (3rdSem B.Tech,)

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											3-4 Submission of 3rd /2nd Provisional Detention List to DA (5th/7th B.E./B.Tech.) / (3rd B.Tech)
	7	8	9	10	11	12	13	5	5	8- Gurunanak Jayanti	7-10 Internal End Sem Practical Exam (IEPE) (5th/7th B.E./B.Tech.) 11th onwards-CAE III (5th/7th B.E./B.Tech.) 11th onwards-CAE II (3rd B.Tech,) 11th onwards- PUT (7th B.E.) 9-10 Industry Project Progress Seminar II for 3rd Semester PG (M.Tech. CAD/CAM)
	14	15	16	17	18	19	20	5	5		14-15- TAE 3 (3rd Sem B.Tech) 15-18-Make up classes (5th/7th B.E./B.Tech) 18-Last Teaching Day (5th/7th B.E./B.Tech.) 19- Submission of Final Detention List to DA (5th/7th B.E./B.Tech.) 18-19 Submission of CAE marks to DA through HoD (Dept.) 19-21-Entry of TAE3 Marks & submission of marks to HoD (Dept.) (3rd Sem B.Tech)
	21	22	23	24	25	26	27	6	6		21-22-Submission of ERP/MIS generated Internal Marks from DA to CoE (5th/7th B.E./B.Tech.) 21-22-Submission of PUT Marks to DA 21st Nov.to 31st Dec.-Commencement of End Semester Examination (Winter 2022) (5th/7th B.E./B.Tech.)
	28	29	30					3	3		30-31- Monthly Students' feedback by HoD.
	Total							24	24		*Guest Lectures to be conducted by NIT/IIT/Industry Experts.
				1	2	3	4	3	3		1-2 Display of Attendance of students and calling to Parents of students having attendance<75%. (3rd Sem B.Tech,) 2-3 Submission of 3rd Provisional Detention List to DA ((3rd B.Tech,) 3-4-Review of Syllabus covered & Submission of monthly Performance report and F4 Format to Dean Academics. Internal Academic Audit-III (3rd Sem B.Tech)
	5	6	7	8	9	10	11	6	6		9-10 Industry Project Progress Seminar III for 3rd Semester PG (M. Tech. CAD/CAM) 9-13- Internal End Sem Practical Exam(IEPE) (3rd B. Tech)
DEC 22	12	13	14	15	16	17	18	6	6		15th onwards- CAE III (3rd B. Tech)
	19	20	21	22	23	24	25	3	3		21- Last Teaching Day (3rd B. Tech) 21-22 Submission of CAE marks to DA through HoD (Dept.) 22-Final Detention List (3rd B. Tech) 22-23- Submission of ERP/MIS generated Internal Marks from DA to CoE 24th onwards- Commencement of End Semester Examination (Winter 2022) ((3rd Sem B.Tech, M.Tech.)
	26	27	28	29	30	31		-	-		26-31 Students training programme at CIPET Chandrapur (MOU Activity)
								18	18		10th Jan.onwards-Commencement of Even Semester Summer 2023
Actual Teaching days / Total Working Days								90	90		

NOTE: Subject to changes as per the guidelines issued by competent authorities.

22/08/22

HOD **Dean, Academics** **Director**

Director
G.H. Raisoni Institute of Engg. & Technology, Nagpur - 16

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3. Dean Academics
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