Academic Calendar-2024-25 (Odd Semester)

(UG 1st Semester B. Tech -Winter 2024)

Month	Day							Actual Teaching days	No. of Working Days	Holidays	Activities
	M	T	We	T	Fr	S	Su				
May 24			1	2	3	4	5				
	6	7	8	9	10	11	12				
	13	14	15	16	17	18	19				
	20	21	22	23	24	25	26				20-10 BoS, AC, GB Meetings
	27	28	29	30	31			-	-		
June 24						1	2	-	-		
	3	4	5	6	7	8	9	-	-		07 Load Calculation and Distribution by departments and submission to DA
	10	11	12	13	14	15	16	-	-		
	17	18	19	20	21	22	23			17-Bakri Eid	
	24	25	26	27	28	29	30				28-29 Meeting of staff with Dean,FY
July 24	1	2	3	4	5	6	7				
	8	9	10	11	12	13	14				
	15	16	17	18	19	20	21			17-Mohram	
	22	23	24	25	26	27	28				
	29	30	31								30-31 Meeting of Lab in-charges with Dean,FY
Aug 24				1	2	3	4				
	5	6	7	8	9	10	11				
	12	13	14	15	16	17	18			15-Independence Day	
	19	20	21	22	23	24	25			19-Raksha Bandhn	
	26	27	28	29	30	31					28-29 Monthly Presentation of Dean,FY. 30-31 Meeting of staff with Dean,FY and submission of MOM to Director.
Sept. 24							1	-	-		
	2	3	4	5	6	7	8	-	-	7-Ganesh Chaturthi	02-03 Finalization of Class Teachers & TGs & Submission to-DA Time-Table preparation, circulation & submission to-DA and website display 05-06 Entry of Time Table in MIS
	9	10	11	12	13	14	15	3	3	11-Gauri Poojan	09-10 Submission of Teaching Plan & Submission of soft copy to- DA 12 Commencement of academic activities 12-14 Sports Carnival 12-21 Induction Programme " Prarambh 2024" 12-20 Course Mapping of students in cyber vidhya.
	16	17	18	19	20	21	22	5	5	16-Eid-E-Milad	17-18 Meeting I of Teacher Guardians with students and submission of MoM to Dean,FY and Dean Academics (DA)
	23	24	25	26	27	28	29	5	5		23-24 Finalization of CR and submission to Dean Academics 26-28 CR Meeting I with Dean,FY and Submission of MoM and Action Taken Report to DA 28-30 Monthly Presentation of Dean,FY. 28-30 Meeting of staff with Dean,FY and submission of MOM to Director 28-30 Monthly Students' feedback by Dean,FY.
	30							1	1		
	Total							14	14		*Guest Lectures to be conducted by NIT/IIT/Industry Experts
Oct. 24		1	2	3	4	5	6	4	4	2-Mahatma Gandhi Jayanti	01-03 Display of Cyber Vidya generated Attendance of students 03-04 Review of Syllabus covered & Submission of monthly Performance report and F4 Format to Dean Academics. 04-05 Internal Academic Audit-I
	7	8	9	10	11	12	13	5	5	12-Dushera	09-11 Conduction of TAE-1

	14	15	16	17	18	19	20	6	6		15 Forum "Radiance "Installation 15 Debate Competition, Quiz Competition, LAN Gaming. 17-18 Meeting II of Teacher Guardians with students and submission of MoM to Dean,FY and Dean Academics (DA) 17-19 Entry of TAE-1 Marks & submission of marks to Dean FY 19 Treasure hunt activity, Social Activity (Cloth Donation)
	21	22	23	24	25	26	27	6	6		21-22 CR Meeting II with Dean,FY and Submission of MoM and Action Taken Report to DA 23 Monthly Students' feedback by Dean,FY 26 Parent Teacher Meet 26 Creative technical writing competition, Social Activity –visit to old age home.
	28	29	30	31				3	3	**31-4-Diwali**	28-30 Meeting of staff with Dean,FY and submission of MOM to Director 30 Review of syllabus covered.
	Total							**24**	**24**		***Guest Lectures to be conducted by NIT/IIT/Industry Experts.**
Nov. 24					1	2	3				
	4	5	6	7	8	9	10	5	5		05-06 Display of Cyber Vidya generated Attendance of students and calling to Parents of students having attendance<75% (Course-wise) 05-07 Conduction of TAE-2 05-06 Submission of 1st Cyber Vidya generated Provisional Detention List to DA 06-13 **CAE-1** 08-09 Submission of monthly Performance report and F4 Format to Dean Academics 08-09 Internal Academic Audit-II
	11	12	13	14	15	16	17	5	5	**15-Gurunanak Jayanti**	11-13 Entry of TAE-2 Marks & submission of marks to Dean FY 16-18 Faculty Feedback 1 (Th and Pr) (By Feedback In-charge)
	18	19	20	21	22	23	24	6	6		18-20 CAE I answer-sheet showing to students and submission of CAE I marks to DA through Dean,FY 18-19 Meeting III of Teacher Guardians with students and submission of MoM to Dean,FY and Dean Academics (DA) 22 Monthly Students' feedback by Dean,FY.
	25	26	27	28	29	30		6	6		25 CR Meeting III with Dean,FY and Submission of MoM and Action Taken Report to DA 25-30 IMPE and IEPE 29-30 Meeting of staff with Dean,FY and submission of MOM to Director 30 Display of Cyber Vidya generated attendance of students. 30-02 Conduction of TAE-3. 30-05 Conduction of Open Book Tests by respective course faculties for students in provisional detention list
	Total							**22**	**22**		***Guest Lectures to be conducted by NIT/IIT/Industry Experts**
Dec 24							1				
	2	3	4	5	6	7	8	6	6		02-03 Calling to Parents of students having attendance<75% (Course-wise) 02-03 Review of Syllabus covered & Submission of monthly Performance report and F4 Format to Dean Academics 04-05 Submission of 2nd Cyber Vidya generated Provisional Detention List to Dean Academics. 04-05 Internal Academic Audit III 06-13 **CAE-II** 07-09 Entry of TAE-3 Marks & submission of marks to Dean FY

	9	10	11	12	13	14	15	6	6		12-13 Meeting IV of Teacher Guardians with students and submission of MoM to Dean,FY and Dean Academics (DA) 13 Display of Cyber Vidya generated Attendance of students till 13 Dec and calling to Parents of students having attendance<75% (Course-wise). 14 Submission of 3rd Cyber Vidya generated Provisional Detention List to DA 14-21 Make up classes/Regular Classes 14-21 Prelim Exam for student's in provisional detention.
	16	17	18	19	20	21	22	6	6		16-18 CAE II answer-sheet showing to students and submission of CAE II marks to DA through Dean.FY 21 Last teaching day
	23	24	25	26	27	28	29	5	5	25-Christmas	24 Submission of Final Detention List 26 Commencement of End Semester Examination –W-2024 and then External Practical Examination.
	30	31						2	2		30 Faculty Feedback 2(Th & Pr) (by feedback in charge). 30-31 Meeting of staff with Dean,FY and submission of MOM to Director 31 Submission of Cyber Vidya generated Internal Marks from DA to CoE .
	Total							**25**	**25**		***Guest Lectures to be conducted by NIT/IIT/Industry Experts**
Jan 25			1	2	3	4	5	04	04		3-6 Internal Academic Audit V 3-6 Review of Syllabus covered & Submission of monthly Performance report and F4 Format to Dean Academics
	6	7	8	9	10	11	12	01	06		
	13	14	15	16	17	18	19				
	20	21	22	23	24	25	26				
	27	28	29	30	31						30-31 Meeting of staff with Dean,FY and submission of MOM to Director
	Total							10	10		
Actual Teaching days / Total Working Days								**90**	**95**		**Commencement of Even Semester Classes-15 Jan 2025**

NOTE: Subject to changes as per the guidelines issued by competent authorities.

M. H. Anwarze

Dean First Year

05/09/24

Dean, Academics

05/09/24

Director
Director
G H Raisoni College
Engineering and Management
Nagpur

cc:- E- Circulation:
1. Hon'ble Director
2. Registrar
3. CoE
4. All Deans & Section In-charges
5. All HoDs
6. Faculty Members
7. Students
8. Institute Website